Annex 5 – Final Progress Report

1. Identification:

   Partners Name: Association of Natural Protected Areas Administrations (ANPAA)
   Budget line: BAC [please complete]
   POW 2014-2015 Sub-programme: [please complete]
   Expected Accomplishment(s):

   • Implementation of the BIOREGIO Carpathians project and other relevant projects
   • Implement the CNPA Medium-term Strategy
   • Further develop and implement the CNPA Medium Term Work Plan
   • Promote CNPA towards the third parties
   • Perform activities related to communication and Public Relations.

Output(s):

• Contribution to the activities of the CNPA Management Unit, in particular hosting, constant updating and maintenance of the CNPA website, issuing electronic CNPA newsletter and distribution of information;
• Creation and maintenance and updating of directories of the CNPA members and relevant stakeholders;
• Creation of a database containing the relevant scientific institutions and research publications on Carpathians;
• Financial training online modules available on the CNPA website;
• Contribution and support to the activities of common thematic working groups created under the Carpathian Convention umbrella.

Title of the approved PRC project: ETC SEE BIOREGIO Carpathians Project
SSFA starting date: 28th June 2013
Completion date: 31st May 2014

2. Summary of Status:

   ANPAA managed to develop and improve the website design and information contained by the CNPA website ([www.carpathianparks.org](http://www.carpathianparks.org)) in both information and communication tools. The hosting of the website was relocated to a server in Romania as ALPARC could no longer administrate it. The CNPA members’ contact details were updated, new protected areas were included in the network (e.g. Romanian self-administrated Natura 2000 sites) and information was exchanged with them for the purpose of website improvement as an effective communication tool. Maps of all the Carpathian protected areas per category were developed and included in the website while different levels to the information access were established for the website visitors. Organizational
arrangements for the internal electronic CNPA newsletter were made and the periodical distribution of the information to partners and CNPA members was implemented. Together with OZ Pronatur, ANPAA developed the first CNPA newsletter for the CNPA members and third parties and contributed to the development of the Communication Plan drafted by the Slovakian Unit by contacting the National Focal Points within each Carpathian country for their inputs to the before mentioned strategy. There was a constant communication between the Association of Natural Protected Areas Administrations, UNEP – Vienna Interim Secretariat of the Carpathian Convention, CNPA and/or delegated persons, though standard tools (e-mail/Skype calls, etc.) and regular information sharing between ANPAA and OZ Pronatur followed by mutual agreement on all proposals and actions to be taken by the Management Unit. ANPAA also contributed to awareness increase during various events such as UNDP GEF project meeting (13-15th November 2013, Sinaia, Romania) where the CNPA and the activities of the CNPA Unit were promoted to the participants.

ANPAA faced challenges when collecting the contact details and basic information from countries such as Ukraine where the online information is not accessible and the PAs infrastructure is not very well established. The major challenge was developing a comprehensive database containing the scientific institutions and their scientific research with regard to the relevant Carpathian are thus the data collection of the contact details of these institutions and their related papers is far from being concluded. The task is very time consuming as the publications authors/researchers are not easily identified and/or linked to the national institutions/NGOs/organizations, etc. Nevertheless, a database was created and its further development is expected in the future.

3. Activity delivery status

<table>
<thead>
<tr>
<th>Activity</th>
<th>Description of work undertaken during reporting period</th>
<th>Deliverables</th>
<th>Delivery date</th>
<th>Status of Activity (completed or not completed)</th>
<th>If activity not completed, please describe the reason why and indicate mitigation actions that were taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity 1 -</td>
<td>Data collection from all CNPA members on the contact details in addition to the new members such as the Natura 2000 sites (Romania) with administration; Data collection from all CNPA members on the scientific organisations and publications related to the Carpathian mountains</td>
<td>Lists of CNPA members; Database of scientific organisations and related publications to the Carpathians;</td>
<td>29/05/2014</td>
<td>Completed</td>
<td>-----</td>
</tr>
<tr>
<td>Activity 2 -</td>
<td>Website hosting, continuous update of the CNPA website and insertion of new data such as training modules, newsletter, maps, etc.</td>
<td>Website hosting, updating, design improving, Carpathian PAs maps developed.</td>
<td>29/05/2014</td>
<td>Completed</td>
<td>-----</td>
</tr>
<tr>
<td>Activity 3 -</td>
<td>Contribution to promoting CNPA to third parties, feedback to documents produced by OZ Pronatur (Slovakia) and dissemination.</td>
<td>Documents developed such as newsletter, Communication Plan together with OZ Pronatur participation</td>
<td>29/05/2014</td>
<td>Completed</td>
<td>-----</td>
</tr>
</tbody>
</table>
4. List of attached documents:
   - Maps;
   - Database of CNPA members;
   - Database of scientific organisations /publications;
   - Online training modules on the CNPA website;
   - CNPA website snapshots;

Signature:
Date: 2\textsuperscript{nd} June 2014
Name and title of signing officer:
Annex 3 and Annex 6 – Interim and Final Expenditure Reports (Interim expenditure report to be submitted at the end of the calendar year and final expenditure report to be submitted upon completion of the SSFA)

Partners Name: Association of Natural Protected Areas Administrations (ANPAA)
Budget line: BAC [please complete]
POW 2014-2015 Sub-programme: [please complete]
Expected Accomplishment(s):

• Implementation of the BIOREGIO Carpathians project and other relevant projects
• Implement the CNPA Medium-term Strategy
• Further develop and implement the CNPA Medium Term Work Plan
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Output(s):
• Contribution to the activities of the CNPA Management Unit, in particular hosting, constant updating and maintenance of the CNPA website, issuing electronic CNPA newsletter and distribution of information;
• Creation and maintenance and updating of directories of the CNPA members and relevant stakeholders;
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• Financial training online modules available on the CNPA website;
• Contribution and support to the activities of common thematic working groups created under the Carpathian Convention umbrella.

Title of the approved PRC project: BIOREGIO Carpathians project - Integrated management of biological and landscape diversity for sustainable regional development and ecological connectivity in the Carpathians
SSFA starting date: 28/06/2013
Reporting period: from 28/06/2013 to 31/05/2014
Cumulative amount already transferred from UNEP to the Partner as of this reporting date: 7,500 Euro

<table>
<thead>
<tr>
<th>Activity</th>
<th>Original Budget (EURO)</th>
<th>Expenditures in 2013 (Euro)</th>
<th>Expenditures incurred in 2014 (EURO)</th>
<th>Total Expenditures (EURO)</th>
<th>Comments (if the expenditures were different from what was originally planned, please provide a short explanation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity 1</td>
<td>4,000 Euro</td>
<td>1st contract and payment 2,000 Euro (paid in November/December 2013)</td>
<td>2nd contract and payment 2,000 Euro (paid on 31st May 2014, taxes included)</td>
<td>4,000 Euro</td>
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<tr>
<td>Activity 2</td>
<td>1\textsuperscript{st} contract and payment - 3,000 Euro (paid on 10.04.2014, taxes included)</td>
<td>2\textsuperscript{nd} contract and payment 3,000 Euro (paid on 31st May 2014, taxes included)</td>
<td>6,000 Euro</td>
<td>We were allowed to shift 1,000 Euro from the travel costs to this type of cost due to the complexity of the tasks.</td>
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<td>-----------------------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------------------</td>
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<td>-------------------------------------------------------------------------------------</td>
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<tr>
<td>Sub-total</td>
<td>5,000 Euro</td>
<td>5,000 Euro</td>
<td>10,000 Euro</td>
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<tr>
<td>Activity 3</td>
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<td></td>
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<tr>
<td>CNPA Management Unit travel and accommodation costs within Romania</td>
<td>1,000 Euro</td>
<td>1,000 Euro</td>
<td>Reallocated to the experts work budget line</td>
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<tr>
<td>Sub-total</td>
<td>1,000 Euro</td>
<td>1,000 Euro</td>
<td>10,000 Euro</td>
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<td>Total Cost</td>
<td>10,000 Euro</td>
<td>10,000 Euro</td>
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Signature of a duly Authorized officer:

[Signature]

Name: 
Position: 
Date:
Service provider:  
Association of Natural Protected Areas Administrations

Identification number (CIF): 28815427
Address: ZARNESTI, Toplita 150 Street
BRASOV County,
Romania
Swift Code: RZBRROBU

Bank Account: RO20 RZBR 0000 0600 1571 2190
Bank: Raiffelsen Bank SA
Zaresti Agency

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<th>No.</th>
<th>Service description</th>
<th>Measure Unit</th>
<th>Quantity</th>
<th>Price (Without VAT)</th>
<th>Price (Euro)</th>
<th>VAT (Euro)</th>
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<tr>
<td>1</td>
<td>Final payment</td>
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<td>2,500.00</td>
<td>2,500.00</td>
<td>0.00</td>
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<tr>
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<td>CONTRACT No. SSFA/2013/Vie08</td>
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</tbody>
</table>

Total: 2,500.00 0.00

Signature and stamp of service provider

Signature of receiver
Total (col.5 + col.6) 2,500.00