



Criteria for the selection of the Carpathian Convention Permanent Secretariat location

Legal framework which would serve as the legal conditions of functioning and operation of the permanent Secretariat and its staff, including:

1. privileges and immunities for the Secretariat's premises,
2. privileges and immunities of staff and other persons engaged in the official business of the Convention,
3. rules applicable to employment of staff dependents,
4. nature of the headquarters agreement.

Features of the Secretariat's office and related financial issues, including:

1. features and related financial issues of the building hosting the Secretariat,
2. features and related financial issues regarding equipment,
3. features and related financial issues regarding materials and services provided on paid and non-paid basis.

Local conditions, including:

1. diplomatic and international organizations representation in the host city,
2. availability of international conference facilities and access to qualified conference staff,
3. international and local transport facilities,
4. availability of trained personnel for possible employment in the Secretariat,
5. availability of suitable housing, schooling, health and recreational amenities,
6. facilities for the transfer of funds to and from foreign countries,
7. visa and entry permits procedures and requirements.

Host Government contribution and synergies:

1. additional earmarked and/or non-earmarked contribution by the host Government to the operation of the Secretariat or to the meetings under the Convention,
2. information on potential synergies from cooperation and coordination with various organizations and bodies located in the host country.

An evaluation scale should be developed, with points assigned to each criterion, to allow to make a ranking of offers.