#### "Europe of the Carpathians" Conference during the 24th Economic Forum

Krynica, 2-3 September 2014

#### PRACTICAL INFORMATION

#### DATE AND PLACE OF THE MEETING

The "Europe of the Carpathians" Conference shall take place on 2-3 September 2014 as part of the 24<sup>th</sup> Economic Forum. The debates will be held in specially prepared conference facilities in the centre of Krynica. Europe of the Carpathians Conference participants automatically receive an accreditation to participate in all events of the 24<sup>th</sup> Economic Forum taking place on 2-4 September 2014.

#### **REGISTRATION OF PARTICIPANTS**

Registration of participants is held electronically via an on-line form available at the Economic Forum website.

#### Polish version:

http://www.forum-

ekonomiczne.pl/registration/konferencja\_karpacka\_2014.php?lang=pl

#### English version:

http://www.forum-

ekonomiczne.pl/registration/konferencja\_karpacka\_2014.php?lang=en

### Final registration date:

#### 14 August 2014

Following the registration, the participant will receive an e-mail confirming that his/her form has been received. After that deadline all changes should be reported to persons responsible for organising the conference.

#### **HOTEL BOOKING**

Accommodation for "Europe of the Carpathians" Conference participants is provided by Wierchomla Ski & Spa Resort hotel located approx. 30 km from Krynica. The participants are requested to book hotel rooms directly at the Hotel Wierchomla (mentioning being guests of the "Europe of the Carpathians" Conference):

Hotel "Wierchomla SKI & SPA Resort":

Wierchomla Mała 42

33-350 Piwniczna Zdrój

tel. (18) 414 33 33

tel. (18) 414 31 31 lub 30

fax (18) 414 33 44

#### hotel@wierchomla.com.pl

Accommodation cost is covered by the delegations. Price of accommodation is ca. 200 PLN per night.

<u>Transport between Wierchomla Hotel and the conference centre will be arranged by</u> the Chancellery of the Sejm.

#### **DELEGATION ARRIVALS AND DEPARTURES**

We strongly recommend to arrive to Krynica/ Wierchomla by car.

In separate cases we will do our best to provide transport from Kraków Balice Airport – Hotel Wierchomla/ Krynica and back. Transport may be booked until 22 August 2014.

# IMPORTANT NOTICE: The organiser will not be able to provide transport for those conference participants who fail to submit their travel details before 22 August 2014.

The journey from Kraków to Krynica takes approx. 2.5 hours.

#### **ID BADGES**

Conference participants will receive ID badges at the Wierchomla hotel reception (on 2<sup>nd</sup> September – to be received since 5 p.m.).

Conference participants who are not going to use hotel accommodation or arriving on 3<sup>th</sup> September will receive their ID badges at the Main Reception in Krynica.

For security reasons, conference participants are asked to wear their ID badges throughout the whole conference and at any other Forum sessions. Access to all Forum facilities and accompanying events will only be possible upon presentation of ID badges.

#### **CONFERENCE MATERIALS**

Updated versions of the "Europe of the Carpathians" conference programme and other documents are going to be forwarded on an on-going basis via e-mail. Final versions of documents are going to be handed over to participants at the hotels along with conference materials.

Documents and conference materials will be available in Polish, English and Ukrainian.

/NOTE: Documents and materials of the Economic Forum will be available in Polish, English and Russian./

Furthermore, each conference participant shall receive the following Economic Forum materials: the Forum programme, list of participants, cultural and entertainment events agenda and promotional materials.

#### LANGUAGES OF THE CONFERENCE AND INTERPETATION

The working languages of the "Europe of the Carpathians" Conference are Polish, English and Ukrainian. During the meeting, simultaneous interpretation will be provided into the above mentioned languages. There is a possibility of providing simultaneous interpretation into other languages in case of registration of many participants speaking another language.

#### **CONFERENCE OFFICE**

The conference office, where the participants will be able to pick up conference materials, is going to be located in the vicinity of the conference facilities.

## PERSONS RESPONSIBLE FOR THE ORGANISATION OF THE "EUROPE OF THE CARPATHIANS" CONFERENCE:

Barbara Wrońska-Terlecka, International Affairs Bureau of the Chancellery of the Sejm

tel./ fax +48 22 694 19 52

e-mail: barbara.wronska@sejm.gov.pl

Andrzej Wiśniewski, International Affairs Bureau tel.: +48 22 694 14 11

e-mail: andrzej.wisniewski@sejm.gov.pl