Carpathian Network of Protected Areas (CNPA)
Work Programme 2008

Introduction

…

Sample frame for the (future detailed) Work Programme based on the draft ToR for the CNPA, as distributed by UNEP, in 2007

Activity		Responsibility	2009	2010	2011	2012
1	**Coordination Support for Protected Areas**					
1.1	Coordination of common activities and projects undertaken by the network					
1.1.1						
1.2	Liaising and cooperating with other bodies established under the Carpathian Convention as well as with other relevant international, regional and national organisations under the guidance of the CNPA SC and coordination of the Biodiversity WG					
1.3	Being an interface between the European Commission and protected areas regarding Natura 2000 issues					
2	**Financial Support for Protected Areas**					
2.1	Common fundraising from external sources for activities of the network					
2.2	Identification of funding successes and shortcomings within the network					
3	**Communication Support for Protected Areas**					
3.1	Raising ecological awareness and promoting trans-boundary cooperation and sustainable development					
3.2	Exchange of experience, project results, skills, knowledge and data among network members					
3.3	Information platform for the entire network					

Activity		Responsibility	2009	2010	2011	2012
3.4	Preparing reports, opinions and recommendations for the WG on the conservation and sustainable use of biological and landscape diversity, for further submission to the Conference of the Parties and the relevant bodies established under the CC					
3.5	Recommendations on the expansion of the existing or the creation of new protected areas					
3.6	Elaboration, revision and regular update of a CNPA website					
4	**Support of in-field Activities for Protected Areas**					
4.1	Support and promotion of activities of common thematic working groups established under the CC Implementation Committee, and other common activities					
4.2	Capacity-building of the member protected areas					
4.3	Collect and provide examples for best practice and develop guidelines for PA management					

Sample Work Plan - Activities of the WWF-DCP (PA4LP project)

COMPONENT 1

Output 1.1. A functional Project Management Team (PMT) and Project Steering group are in place.

Output 1.2. Monitoring schemes proposal developed on the implementation of the PoWPAs at the national levels and at the regional level

Activity 1.1: Establish project management team and implement project activities, establish steering group
1.1.1. Establish the Project Management Team
1.1.1.a. Establish PMT

1.1.1.b. Establish list of partners, contact persons and other stakeolders, including list of PAs
1.1.2. Establish the Project Steering Group (PSG) – one representative from each country, one from WWF-DCPO and one from the Carpathian Ecoregion Initiative
1.1.2.a Preparatory meeting with government representatives
1.1.2.b. Establish SG
1.1.3. Develop and sign Memoranda of Understanding with the beneficiaries of the project (Carpathian countries)
1.1.3.a. Develop draft MoU
1.1.3.a. Signed MoUs
1.1.4. Develop annual work plans
1.1.5. Organize biannual meetings for the PSG
1.1.5.a. First meeting
1.1.5.b. Second meeting
1.1.6. Develop and submit activity reports and financial reports
Activity 1.2: Create PoWPA monitoring scheme using RAPPAM, WB PA tracking tool and the PoWPA checklist
1.2.1.Collect relevant methodologies for the monitoring of PA management effectiveness
1.2.2. Organize working group and/or consultation process for the development of guidelines for a monitoring scheme on the implementation of the PoWPA (PA management effectiveness) at country level and at the regional level
1.2.2.a. ToRs for the ~~working group~~ consultant
1.2.2.a.New - Work on the draft monitoring scheme
1.2.2.b. Ask for representatives from each country

1.2.2.c. Organize first meeting of the WG
1.2.2.d Develop draft report
1.2.2.e. Consultation process with SG and PAs
1.2.2.f. Organize second meeting of the WG
1.2.2.g. Develop final report
1.2.2.a Draft questionnaire finalized and comments form eexperts
1.2.2.bFinalize links to the CBD PoWPA
1.2.2.cDevelop of on-line questonnaire on general data on PAs, link to CHM and CPAMET
1.2.2.d Fill in information on general data on PAs
1.2.2.e Expert comments on the links to the CBD PoWPA
1.2.2.e Draft software for the CPAMET and the link to the CBD PoWPA
1.2.2.f Testing the questionnaire
1.2.2.g Develop final questionnaire
1.2.2.h On-line launch of the questionnaire
1.2.2.i Trainings on use in each country

COMPONENT 2

Output 2.1. Priority training needs identified for the region and at least 3 trainers in place per country to address specific training needs

Output 2.2. At least one model PA training system established at one university in the region

Output 2.3. At least 15 PA professionals or representatives of key stakeholders (resource administrators, NGOs) trained on PA related issues

Output 2.4. Carpathian Clearing House Mechanism (CHM) established and functional, including sections in national languages

Output 2.5. Programme proposal developed for a Carpathian network of PA managers and supporters and discussed/revised

Activity 2.1: Build capacity in the Carpathian countries for the establishment of specific protected area training programmes
2.1.1.a. Develop ToRs for consultants and establish list with potential consultant
2.1.1.b. Contact potential consultants, distribute ToR
2.1.1.c. Selection process
2.1.1.d. Negotiations and Inception phase
2.1.2. Undertake rapid training needs assessment in all 7 Carpathian countries and prioritize training needs
2.1.3. Identify criteria, develop the programme and select trainees (future trainers) through strategic capacity building assessment
2.1.4. Build capacity for training in the Carpathian countries using existing experience and institutions in Europe and/or capacity building activities developed within the project (study tours, training seminars on specific topics)
2.1.4.1. Support one potential trainer per country to attend the PA courses of an existing programme in Europe (for e.g. at University of Klagenfurt)
2.1.4.2. Organize 3 study tours and 6 regional training seminars for at least 2 potential trainers per country on priority topics for PA management
Activity 2.2: Establish national level capacity for PA management training in one University

2.2.1. Identify and adapt existing training courses on specific topics and/or develop training courses tailored to the needs of the model country (include training on SEA and EIA) for the priority areas identified under 2.1.1.
2.2.1.a. Identify Universities that have PA training in their curricula
2.2.1.b. Develop criteria for the selection of the model University
2.2.1.c. Plan cooperation with the model university for the establishement of the PA training system
2.2.2. Organize training courses for existing university staff and joint sessions for experience exchange with the trainers trained under 2.1.
2.2.3. Organize study tours for existing university staff, mainly to the sites where the practitioners trained under 2.1. are working.
Activity 2.3: Encourage knowledge sharing activities among PA practitioners at the regional level
2.3.1. Select trainees – practitioners - from government institutions and agencies (central and local), local communities and NGOs from all countries
2.3.2. Organize 6 intensive training courses and/or study tours at the regional level
Activity 2.4: Create an effective communication platform and clearing house mechanism for information sharing
2.4.1. Establish the Carpathian CHM working group (one PA specialist per country and consultants)
2.4.1.a. Develop ToR for the WG (consultants)
2.4.1.b. Search for existing CHM, especially related to PAs (see IUCN)
2.4.1.c. Contact members of the SG for the nomination of representaitves for the WG
2.4.2. Develop the Carpathian Protected Area CHM in English, including sections in national languages

2.4.2.a. Collect information and offer assistance to develop the content of the CHM
2.4.2.b.Organize meetings of the WG
2.4.2.c. Develop a first possible scheme for the CHM
2.4.2.d.CNPA webpage content (as developed by ALPARC) analysed together with the SG and the CHM WG
2.4.2.e. Develop ToR for the IT person
2.4.2.f. Select and contract IT consultant
2.4.2.g. Work with the IT consultant
2.4.2.h. ToR for the CHM WG
2.4.2.i. Finalize the questionnaire with PA data and adapt the software or develop the relevant section from the CHM directly
2.4.2.j. CHM WG collects info and data
Launch CHM on-line
Activity 2.5: Establish a network of PA managers and supporters
2.5.1. Develop proposal for a programme and an organizational structure for the network
2.5.1.a. Establish working group with PA representatives and supporters
2.5.1.b. Develop draft proposal for a programme of work
2.5.1.c. Consultation process on the draft proposal
2.5.2. Organize a Carpathian Protected Area Conference
2.5.2.a. Develop background info on the possibilities and budgets for the COP2 event and the General Assembly
2.5.2.b. Start to develop detailed programme and ToR for the team that will organize the events
2.5.2.c. Establish coordination group for the events
2.5.2.d Launch information and registration online

2.5.3. Learn about existing Action Plans for the implementation of the PoWPAs in each country
2.5.4. Decide on the possibility to offer technical support for developing country action plans

COMPONENT 3

Output 3.1. Recommendations developed for participative management schemes and benefit sharing mechanisms for PAs in the Carpathians.

Output 3.2. Improved national legislation in all Carpathian countries as an important enabling condition for participatory PA management and benefit sharing

Activity 3.1: Demonstration and assessments at model sites
3.1.1. Collect case studies on relevant legislative framework and practical examples around world for participative management of PAs

3.1.2. Collect case studies and relevant information sources on benefit sharing demonstrated in PAs in Europe
3.1.3. Organize seminars in the Carpathian countries to present best practices and develop strategies to address issues related to participative management and benefit sharing in the Carpathian countries
3.1.4 Identify experts on participative management and benefit sharing
Activity 3.2 Activity Lobby in all Carpathian countries for changes in the national legislation that allow participatory management and for political support for measures that are encouraging benefit sharing for local communities linked to PAs

COMPONENT 4

Output 4.1. Critical gaps, particularly large intact blocks, freshwater priorities, wilderness and representation parameters in the Carpathian protected area network are identified.

Output 4.2. New priority areas identified during the gap analysis gazetted or proposed for gazetting.

Activity 4.1: Identify gaps - Undertake a thorough assessment of the biodiversity features of the Carpathians, design an ecological network and undertake comparisons with existing PA system (to be conducted in co-finance project). Particular attention will be given to wilderness areas, old growth forests.

COMPONENT 5

Output 5.1. Three model areas and guidelines for the assessment of economic and cultural values, including the environmental services provided through effective PA management

Output 5.2. Model plan for sustainable development in and/or around PAs, developed through a cross-sectoral approach

Output 5.3. At least one regional event and 3 coordinated events across the Carpathian countries for the promotion of the Carpathian PAs at the regional and European level

5.1.1. Identify consultants for the assessments
5.1.1.a. Develop ToR
5.1.1.b. Select and contract consultant
5.1.2. Identify model areas
5.1.2.a Ask for information from SG members and question sent to PAs on existing valuation processes
5.1.3. Organise consultation meetings with key stakeholders from the model sites
5.1.4. Organise follow-up meeting with key stakeholders to develop recommendations for the PA management and local development plans based on the results of the assessments
5.1.5.Regional meeting with key decision makers to present the assessment process and the results from the model areas
5.1.6. Develop guidelines in the national languages for the assessment of socio-economic opportunities and services and best practice guide for financing PA activities
Activity 5.2. Demonstrate the need for cross-sectoral integration for effective management and benefit realization
5.2.1. Develop and start implementation of a cross-sectoral plan for the use of economic and cultural values and environmental services provided by the PA management from one model site selected from those participating in activity 5.1.
5.2.2. Organize a regional workshop to present the results of activity 5.2.1. to key stakeholders in the region
Activity 5.3 Launch a Carpathian Campaign (international, national and local) to demonstrate the value and importance of the Carpathian PAs
5.3.1. Create a Carpathian Protected Area identity
5.3.1.a Develop ToR for consultant
5.3.1.b Select expert/consultant

5.3.1.c Develop identity for CNPA and draft communication plan
5.3.2. Develop a regional plan for the Carpathian Campaign
5.3.3. Contract key partners in the countries for the implementation of the campaign activities
5.3.4. Support partners from the countries to implement the activities planned in the Campaign
5.3.5. Develop communication materials for electronic use

Acronyms / Symbols	
CC	Carpathian Convention
CNPA	Carpathian Network of Protected Areas
PA	Protected Area
SC	Steering Committee
WG	Working Group